

## Board of Directors

Pamela B. Daniels, *President*  
Dr. Aubrey Gregory, *Vice President*  
Tomecca Keyes, *Secretary*  
Evelyn Littles, *Treasurer*  
Pasquale Romaginulo, Assistant  
*Secretary*  
Cesar A. Vizcaino  
Tomas Porturas  
Lenny Robbins  
Dumerzier Charles  
Sandy Castor  
Hon. Joseph A. McCallum  
Hon. Ras J. Baraka

## Meeting of Board of Directors

Wednesday, April 5, 2017

10AM-11:30AM

UVSO Ivy Hill Preschool

475 Irvington Avenue Newark, NJ 07106

## Minutes

1. Meeting called to order 10:17 AM

### Old Business

2. Meeting minutes from the 3/1/17 Board assembly were reviewed.
  - Motion to Adopt meeting minutes: Cesar Vizcaino
  - Second: Sandy Castor
  - Carried: Unanimously
3. The Code of Ethics Addendum was updated at the 3/1/17 board meeting. Edits were presented to board members in email form and shared in print at the 4/5/17 meeting.
  - Motion to adopt Code of Ethics changes: Tomas Porturas
  - Second: Pamela Daniels
  - Carried: Unanimously
4. Edits to section 4.03B of the PWI Bylaws were discussed in the 3/1/17 board meeting. Edits were presented to the board members in email form and shared in print at the 4/5/7 meeting.
  - Motion to adopt PWI Bylaws changes: Cesar Vizcaino
  - Second: Pasquale Romaginulo
  - Carried: Unanimously

### Board Operations

5. The PWI Executive Committee met for the first time on 3/15/17. The meeting focused on the Executive Director search process, whereby the committee reviewed the materials that will be used to recruit qualified candidates.
6. PWI now has an email address. Board is encouraged to point to the email address when needed: [partnershipwestinc@gmail.com](mailto:partnershipwestinc@gmail.com)
7. PWI board members discussed ways to publicize meeting notices to the general public in accordance with state statute. Suggestions include:
  - NCEDC Notification Assistance & Resource Share
    - Publicize 12-month calendar
    - PWI landing page on NCEDC website.
    - Intern available to share with PWI Board to work on various back end issues. Has website/social media skillset.
  - Publish meeting notices on Social Media Platform
    - Motion to establish a PWI Facebook and Twitter account: Darin Sharif
    - Second: Tomas Porturas
    - Carried: Unanimously
8. PWI must establish an online presence inclusive of the following outlets and option considerations:
  - PWI Website
  - Temporary landing page on NCEDC website?

## Partnership West, Inc.

462 Sanford Avenue 2<sup>nd</sup> Floor  
Newark, NJ 07106  
973.374.2000 x. 1402

Partnership We

- Intern from Newark CEDC can assist PWI on Monday's.
- Seek ways to leverage relationship with Rutgers via Diane Hill

#### **BID Operations**

9. The Executive Director search packet was reviewed.
  - Next steps to onboarding a director are on hold until monetary resources are in hand.
  - It is ok to discuss the search among member networks and to forward resumes to the PWI email address in the meantime.
10. The PWI request for budget approval for the Q4 2016 was denied. The 2017 Full budget request will face first reading with the Newark Municipal Council on 4/5/17. The budget is expected to pass final reading in May 2017.
11. Cesar will contact the Finance Dept. to inquire whether the BID account is set up and for direct deposit. Draw Down procedures to obtain funding from the City of Newark are as follows:
  - Obtain copy of the Council-approved budget
  - Obtain copy of Council-approved enabling BID ordinance/resolution
  - Send a letter to the Finance Director requesting the funds (usually one quarter at a time)

#### **West Ward Development**

12. Updates from the West Ward Community Coalition meeting on 3/21 are as follows:
  - Pamela to send presentation to Committee.
  - Next meeting 4/18/17 @9AM @Jehovah Jireh Church
  - PSEG Switching Station to unveil West Market Street art wall
  - City accepted letter of intent on Pabst Veteran housing project (80 units).
  - Sherriff's Office Police Department on Humbolt Street grand opening occurred this past weekend.
  - Johnson: Over 1500 Police Specials are present in the community. Leveraging their presence as street patrols would be useful especially in host spot areas closest to business corridors.
  - Suggestions raised to install surveillance cameras on ghost cars and use them with flashing lights to mitigate street level drug deals and crime.

#### **Next Meeting**

13. Executive Committee meeting - April 12<sup>th</sup>, 2017 | @4PM | 462 Sanford Avenue
14. Full Board meeting - Wednesday, May 3, 2017 | @10AM | 475 Irvington Avenue
15. Meeting Adjourned at 11:29PM
  - Motion to adjourn: Pamela Daniels
  - Second: Tomas Porturas